The Exploris School / Board of Directors  
Meeting: 2014 November 18, 4:30PM-6PM at Exploris Middle School

**Mission:** Exploris is a learning community that engages students in a rigorous, relevant, relationship-based education. This is done through experiential, project-based learning that empowers students to build a connected, just and sustainable world.

<table>
<thead>
<tr>
<th>Attendees:</th>
<th>Absent:</th>
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<tbody>
<tr>
<td>Sean Gargan (Chair)</td>
<td>James Montague</td>
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<td>Leah Perry (Faculty Rep.)</td>
<td>Alfred Mays</td>
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<td>Kathleen Evans (Treasurer)</td>
<td>Anne Franklin</td>
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<td>Summer Clayton (Executive Director)</td>
<td>Robert Whitehead</td>
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<td>Bob Kingery</td>
<td>Kristi Tomlinson (PTO)</td>
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<td>Cal Cunningham</td>
<td>Kendall Hageman</td>
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<td>Candice Robinson (Note Taker)</td>
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**Proceedings**

| Call to order | 4:47pm  
Quorum not established since only 4 voting members were present |
| Approval of Agenda | Summer proposed adding discussion of elementary facility  
Kathleen made the motion  
Bob 2nd the motion |
| Public Comment | No public was in attendance |
| From the Classroom | Laura discussed the 8th grade water project. 14 Counties were contacted that are affected by water quality and conservation (fracking). 2 students letters are being published in local papers. |
| Consent Agenda | Summer updated Board on the Self-Help Loan.  
ADM is 412 and last payment is expected 11/19/14 from the State. |

| Approval of October 2014 Board meeting minutes | Bob made a motion to approve the minutes as amended. Kathleen made the 2nd motion. All members presented approved the amended minutes. |
**Old Business**

*Update to Lottery Policy (Board Preference)*

State Board policy has permitted preference to be given to Board Members in the lottery. Summer presented a draft of the Lottery Policy with the new policy included. The maximum of preference children allowed under policy with staff would be 60 students. Additional language in policy under Lottery Priorities, Employees and Board of Directors, would be “Exploris will limit to no more than 15% of the school’s total enrollment priority admission to children of full-time employees and the charter school’s Board of Directors. Bob made a motion to accept Board preference to the lottery process. Cal made the 2nd motion. All approved with no opposed votes.

*Update to Attendance policy (Educational Opportunity)*

Summer discussed the increase in requests for educational opportunities for a lawful absence in current Attendance Policy. Summer read the proposed language for a Request for Excused Absence for Educational Reasons. The language includes tying the absence to the curriculum. Summer emphasis on relationship building to figure out what is occurring prior to missing multiple unexcused absences. Kathleen made a motion to approve Summer’s proposed language. Cal 2nd the motion. All voting members approved with no opposed votes.

**New Business**

- Submission of revision to original Charter Application (Weighted Lottery)

Summer discussed the approved Weighted Lottery process. Summer discussed the Charter School application to include the Weighted Lottery process to be added into the original Charter application. The original application included partnership with Exploris museum. Summer made change in the legal name change from Exploris Middle School to The Exploris School. Summer included language for weighted lottery. Summer has to submit the revision to the Office of Charter Schools. Bob asked about the possibility of not renewing our current Charter. Cal asked about just adding a separate document with the noted changes and submits with the revised Charter School application. Cal motion to approve the strike through as noted on document. Bob 2nd the motion. All voting members approved the strike through as noted on document.

- Legal Name Change

Summer has submitted to DPI and received approval of name change from Exploris Middle School to The Exploris School. Summer is
- Capitalized Expenses – Coding purchases for single items over $2,500.00

- Board Committees
  1. Governance Committee (Kendall)
  2. Academic Excellence (Anne)
  3. Communications, Advocacy, and Marketing (CAM) Committee (Alfred)
  4. School Development Committee (James)
  5. Finance Committee (Kathleen)

requesting guidance to what all documents need to be changed. Cal will assist Summer with filing the name change on appropriate documents.

Currently, items over $1K are capitalized. There is no documentation. Kathleen made a proposal to capitalize a single item that is $2,500.00 beginning with this current fiscal year. Bob 2nd the motion. All members approved Kathleen's proposal.

Governance Committee
- Recruitment has been the focus. Currently, she has reached out to 4 members. Seeking a recommendation to parent and teacher. Committee established in January.

CAM Committee
- Meeting with PTO President to discuss current communication strategies
- Began recruiting community members to be a part of committee
- First meeting set for January 2015

Academic Excellence Committee
- Met with Summer and Shannon to discuss current academic standings. Discuss future measurements of academic. Discuss a review procedure for Director.

School Development Committee
- Shawsheen Baker (parent of 2 Exploris students) joined the committee.
- Estimate $300 per square foot which would be $18 million dollar facility not including land
- Proposal of 1-page with basic components of need for facility in January 2015
- Narrow down to 2 locations in Spring 2015 to focus efforts

Finance Committee
- Summer, Kathleen, and Candice met to revise budget. Propose revised budget in December Board meeting. Then, work on 5-year projection.
- Kathleen about where fundraising was a part of what committee. Fundraising would be a part of School Development Committee.
| Elementary Facility | Sean asked that Committee reports be submitted a week in advance to Board meeting. Board members can review and then ask questions during the update. Sean also brought up the need for a new Board member to replace Bob Whitehead. Sean mentioned the need for Fundraising/Capital Campaign experience. Sean mentioned combining Secretary/Treasurer position to add a member specific for Fundraising. Summer advise that By-Laws need to be reviewed in regards to what roles are specified. Topic was discussed two areas of damage to interior wall and buckled floor of Modular building (17 S. Swain Street). Summer has contacted ModSpace and ModSpace is to be at elementary school to repair the damage. 2-Prong test to test water damage in walls. Bob mentioned that walls could be tested over the weekend to determine if there is moisture in the walls. Bob knows a person that has an expertise in the area of trailer facility construction to see about availability of conducting a walk-thru and provide a written report of moisture in both modular buildings. |
| Closed Session | Board went into Closed Session as per NCGS 143-318-11(a)(1) for the purpose of discussing personnel. No action was taken. |
| Adjournment | Kathleen Evans motion to adjourn the meeting. Sean Gargan 2nd motion to adjourn the meeting. All approved the adjournment at 6:28pm. |