

REGULAR MEETING OF THE BOARD OF DIRECTORS – THE EXPLORIS SCHOOL

Tuesday, December 1, 2015 at 4:30 PM

Exploris is a learning community that engages students in a rigorous, relevant, relationship-based education. This is done through experimental, project-based learning that empowers students to build a connected, just and sustainable world.

Meeting Minutes

Voting Members:

1. James Gerdts (Chairperson) – present
2. Kendall Hageman (Vice Chairperson) – present (via teleconference)
3. Tom Miller (Secretary) – present
4. Mike Fields (Treasurer) – not present
5. Bob Kingery – not present
6. Anne Franklin – present
7. Keely Byars-Nichols – present
8. Brooke Somers (PTO President) – present
9. Alfred Mays – present (via teleconference)
10. Cal Cunningham – present

Non-Voting Members:

11. Summer Clayton (Executive Director) – present
12. Ann-Marie Taranto (Faculty Representative) – not present
13. Candice Robinson (Amanuensis) – present

- I. Call to Order & Welcome
 - a. Board Chair James Gerdts called the meeting to order at 4:35pm
- II. **Approval of Meeting Agenda**
 - a. **Motion:** Add under New Business the Role of Board in the Annual Fund
 - b. **Vote:** Unanimous, Motion: Approved
- III. **Approval of Minutes from Last Two Meetings**
 - a. **Motion:** Approve the minutes from the October 27, 2015 Meeting with changes.
 - i. **Vote:** Unanimous, Motion: Approved
 - b. **Motion:** Approve the minutes from closed session from October 27, 2015 Meeting as provided to Board
 - i. **Vote:** Unanimous, Motion: Approved
- IV. Reports – 15 to 20 minutes excluding Committee Reports
 - a. President’s Report
 - i. Time limits on the Agenda
 - b. Vice-President’s Report
 - i. Executive Committee meeting needed
 - ii. Stated commitment to mission of school despite what has been heard
 - c. Treasurer’s Report

- i. Mike Fields was absent from meeting
- d. Secretary's Report
 - i. Need to establish a process to getting information to Board in a timely manner
 - ii. Proposed information sent to Tom Miller and James Gerdtts
 - 1. Sent a minimum of 1 week in advance of meeting by February meeting
- e. Executive Director's Report
 - i. School is entering renewal process for Charter Schools to include a self-study that is due by December 2015
 - 1. Tom Miller offered additional information on the process which includes parents, staff, and the Board
 - ii. Update on social media forums used to recognize teacher and student work. 4/5 Team recently showcased on EdNC.org about Food Hero's expedition. SAS video with Shannon Hardy commitment to student data.
 - iii. Update on Annual Fund status – There is a goal of \$100,000.00 with currently \$57,000.00 donated to the school. Active campaign is until December 31, 2015 to meet the \$100,000.00 goal.
- f. Faculty Representative's Report
 - i. Ann-Marie was not present at meeting
- g. PTO President's Report
 - i. Craft Fair during Raleigh Christmas Parade. Approximately \$190.00 was made at the Craft Fair.
 - ii. Purchased 22 Chrome Books for the elementary school.
- h. Committee Reports
 - i. Facilities Development (Bob Kingery) – 5 minutes
 - 1. Bob was not present at the meeting
 - ii. Governance (Tom Miller) – 10 minutes
 - 1. **Political Activity Policy**
 - a. Hand-out of Board Policy 5300 under Personnel
 - b. Addition of 5301: Political Endorsement Policy
 - i. “full written permission of the school’s Executive Director in consolidation of the Board as needed”
 - c. Tom will redraft policy with above language and clarify specifics and bring back to Board for vote in January 2016.
 - 2. Committee Structures
 - a. Goal was to go through the Google document and correct with Goals, Team Members, Responsibilities, and Calendar.
 - b. Summer proposed a working Board session to work on the committee structures.
- iii. Educational Excellence (Anne Franklin) – 10 minutes
 - 1. **Job Description for Executive Director**
 - a. Hand-out of proposed job description
 - b. **Motion (Anne) Second (Tom):** Approve the Executive Director’s Job Description as written

1. Summer noted the need for a Finance Committee to quantify that amount of funds needed.

VIII. Public Comment

- a. Parent, Shae Cleveland, spoke about being in agreement of Teacher presentation. She advise slowing down since the infrastructure is not in place at this time.

IX. Upcoming Agenda

- a. Political Activity Policy
- b. Updated Budget for January 5, 2016 meeting
- c. Policy for Receiving Gifts
- d. Charter School renewal self-study for Board review
- e. Contract for Capital Development

X. Adjourn

- a. James Gerdts adjourned the meeting at 6:21pm