

REGULAR MEETING OF THE BOARD OF DIRECTORS – THE EXPLORIS SCHOOL

Tuesday, February 23, 2016 at 4:30 PM

*Exploris is a learning community that engages students in a rigorous, relevant, relationship-based education. This is done through experimental, project-based learning that empowers students to build a connected, just and sustainable world.*

**Meeting Minutes**

*(Items in bold require Board action)*

Voting Members:

1. James Gerdts (Chairperson) – present
2. Kendall Hageman (Vice Chairperson) – present via phone
3. Tom Miller (Secretary) – present
4. Mike Fields (Treasurer) – present
5. Bob Kingery – present
6. Anne Franklin – present
7. Keely Byars-Nichols – present
8. Brooke Somers (PTO President) – present
9. Cal Cunningham – not present

Non-Voting Members:

10. Summer Clayton (Executive Director ) – present
11. Ann-Marie Taranto (Faculty Representative) – present
12. Candice Robinson (Amanuensis) – present

- I. Call to Order & Welcome
  - a. Board Chair James Gerdts called the meeting to order at 4:34pm
- II. **Approval of Meeting Agenda**
  - a. **Motion:** Approve Agenda as distributed
  - b. **Vote:** Unanimous, Motion: Approved
- III. **Approval of Minutes from Last Meeting**
  - a. **Motion:** Approve the minutes from the January 26, 2016 as distributed.
  - b. **Vote:** Unanimous, Motion: Approved
- IV. Reports – 15 minutes excluding Committee Reports
  - a. President’s Report
    - i. Alfred Mays has resigned from the Board
    - ii. Discuss Board Recruitment plan to Governance committee report
    - iii. Discussion about role of Board Chair for voting
  - b. Vice-President’s Report
    - i. Nothing to Report
  - c. Treasurer’s Report
    - i. Updated Budget

1. Executive Director wants to hire a Development Director at an approximate cost of \$16K for remainder of school year
  - a. **Motion:** Allow up to \$30K part-time (up to 30 hours) Development Director for remainder of school year
  - b. **Voting:** Approved; Unanimous
- ii. Draft of 2016-2017 Budget
  1. Proposal of staff positions: Director of Curriculum and Instruction, Director of Development, Interventionist, and Project Manager
  2. Present at March 2016 Board Meeting
- d. Secretary's Report
  - i. Nothing to Report
- e. Executive Director's Report
  - i. Staffing Updates
    1. Discussed during Finance Report
    2. 7<sup>th</sup> grade teacher, Tom Simmons, hired and begins March 18, 2016
  - ii. Review MAP data for Fall and Winter. Data shows that school is on track for students to score Level 4s on EOGs in Math and Reading.
  - iii. There are 1,448 applications for the 2016-2017 Lottery
- f. Faculty Representative's Report
  - i. Teacher Working Conditions Survey will begin March 1, 2016
  - ii. Math exemplars being developed K-8
    1. Monthly Math Talks led by Amanda Northrup, 4/5 Teacher
- g. PTO President's Report
  - i. Nothing to report
- h. Committee Reports
  - i. Executive (James Gerdts)
    1. Nothing to Report
  - ii. Facilities Development (Bob Kingery)
    1. Property Update
      - a. Granted an additional 30 day extension to close on land
      - b. Need approx. an additional \$400K to close on the land. Need to work with Development company
  - iii. Governance (Tom Miller)
    1. **Policy for Receiving Gifts**
      - a. **Motion:** Approve the Policy for Receiving Gifts as distributed
      - b. **Amend the Motion:** Approve the name of Policy for Receiving Gifts to Donation Acceptance Policy
      - c. **Voting:** Approved; unanimous
    2. Review Board Retreat information
    3. Review Spreadsheet of Governance Policies and provide input
  - iv. Educational Excellence (Anne Franklin)
    1. Reading a book on teaching children in poverty
    2. Site visit to Central Park in Durham on March 9, 2016

3. New School will be visiting March 8, 2016
  - v. Communications, Advocacy, and Marketing (Kendall Hageman)
    1. Rotating between face-face and phone call meetings
    2. Working on developing on a pamphlet to be used by Capital Campaign
  - vi. Finance (Mike Fields)
    1. Budget Review
      - a. See Treasurer's Report
    2. 3 contracts (Apple, ModSpace, Wood Pile) that were identified in Audit have been corrected
- V. Unfinished Business
  - a. None
- VI. New Business
  - a. None
- VII. Public Comment
  - a. None
- VIII. Upcoming Agenda
  - a. Revised 14-15 Budget
  - b. Draft of 16-17 Budget
  - c. Draft of By-laws
  - d. Update on financing for land purchase
- IX. Adjourn
  - a. James Gerdt's adjourned the meeting at 6:35pm