Exploris is a learning community that engages students in a rigorous, relevant, relationship-based education. This is done through experimental, project-based learning that empowers students to build a connected, just and sustainable world.

**Meeting Minutes**

*Items in bold require Board action*

Voting Members:

1. James Gerdts (Chairperson) – present
2. Kendall Hageman (Vice Chairperson) – present via phone
3. Tom Miller (Secretary) – present
4. Mike Fields (Treasurer) – present
5. Bob Kingery – present
6. Anne Franklin – present
7. Keely Byars-Nichols – present
8. Brooke Somers (PTO President) – present
9. Cal Cunningham – not present

Non-Voting Members:

10. Summer Clayton (Executive Director) – present
11. Ann-Marie Taranto (Faculty Representative) – present
12. Candice Robinson (Amanuensis) – present

I. Call to Order & Welcome
   a. Board Chair James Gerdts called the meeting to order at 4:34pm

II. **Approval of Meeting Agenda**
   a. **Motion:** Approve Agenda as distributed
   b. **Vote:** Unanimous, Motion: Approved

III. **Approval of Minutes from Last Meeting**
   a. **Motion:** Approve the minutes from the January 26, 2016 as distributed.
   b. **Vote:** Unanimous, Motion: Approved

IV. Reports – 15 minutes excluding Committee Reports
   a. President’s Report
      i. Alfred Mays has resigned from the Board
      ii. Discuss Board Recruitment plan to Governance committee report
      iii. Discussion about role of Board Chair for voting
   b. Vice-President’s Report
      i. Nothing to Report
   c. Treasurer’s Report
      i. Updated Budget
1. Executive Director wants to hire a Development Director at an approximate cost of $16K for remainder of school year
   a. **Motion:** Allow up to $30K part-time (up to 30 hours)
      Development Director for remainder of school year
   b. **Voting:** Approved; Unanimous

ii. Draft of 2016-2017 Budget
   1. Proposal of staff positions: Director of Curriculum and Instruction, Director of Development, Interventionist, and Project Manager
   2. Present at March 2016 Board Meeting

d. Secretary’s Report
   i. Nothing to Report

e. Executive Director’s Report
   i. Staffing Updates
      1. Discussed during Finance Report
      2. 7th grade teacher, Tom Simmons, hired and begins March 18, 2016
   ii. Review MAP data for Fall and Winter. Data shows that school is on track for students to score Level 4s on EOGs in Math and Reading.
   iii. There are 1,448 applications for the 2016-2017 Lottery

f. Faculty Representative’s Report
   i. Teacher Working Conditions Survey will begin March 1, 2016
   ii. Math exemplars being developed K-8
      1. Monthly Math Talks led by Amanda Northrup, 4/5 Teacher

g. PTO President’s Report
   i. Nothing to report

h. Committee Reports
   i. Executive (James Gerdts)
      1. Nothing to Report
   ii. Facilities Development (Bob Kingery)
      1. Property Update
         a. Granted an additional 30 day extension to close on land
         b. Need approx. an additional $400K to close on the land. Need to work with Development company
   iii. Governance (Tom Miller)
      1. **Policy for Receiving Gifts**
         a. **Motion:** Approve the Policy for Receiving Gifts as distributed
         b. **Amend the Motion:** Approve the name of Policy for Receiving Gifts to Donation Acceptance Policy
         c. **Voting:** Approved; unanimous
      2. Review Board Retreat information
      3. Review Spreadsheet of Governance Policies and provide input
   iv. Educational Excellence (Anne Franklin)
      1. Reading a book on teaching children in poverty
      2. Site visit to Central Park in Durham on March 9, 2016
3. New School will be visiting March 8, 2016

v. Communications, Advocacy, and Marketing (Kendall Hageman)
   1. Rotating between face-face and phone call meetings
   2. Working on developing on a pamphlet to be used by Capital Campaign

vi. Finance (Mike Fields)
   1. Budget Review
      a. See Treasurer’s Report
   2. 3 contracts (Apple, ModSpace, Wood Pile) that were identified in Audit have been corrected

V. Unfinished Business
   a. None

VI. New Business
    a. None

VII. Public Comment
    a. None

VIII. Upcoming Agenda
    a. Revised 14-15 Budget
    b. Draft of 16-17 Budget
    c. Draft of By-laws
    d. Update on financing for land purchase

IX. Adjourn
    a. James Gerdts adjourned the meeting at 6:35pm