

REGULAR MEETING OF THE BOARD OF DIRECTORS – THE EXPLORIS SCHOOL

Tuesday, March 22, 2016 at 4:30 PM

*Exploris is a learning community that engages students in a rigorous, relevant, relationship-based education. This is done through experimental, project-based learning that empowers students to build a connected, just and sustainable world.*

**Meeting Minutes**

*(Items in bold require Board action)*

Voting Members:

1. James Gerds (Chairperson) – present
2. Kendall Hageman (Vice Chairperson) – not present
3. Tom Miller (Secretary) – present
4. Mike Fields (Treasurer) – present
5. Bob Kingery – present
6. Anne Franklin – present
7. Keely Byars-Nichols – present
8. Brooke Somers (PTO President) – present
9. Cal Cunningham – present

Non-Voting Members:

10. Summer Clayton (Executive Director ) – present
11. Laura Laut (Faculty Representative) – present
12. Candice Robinson (Amanuensis) – present

- I. Call to Order & Welcome
  - a. Board Chair James Gerds called the meeting to order at 4:36pm
- II. **Approval of Meeting Agenda**
  - a. **Motion:** Approve Agenda as distributed
  - b. **Vote:** Unanimous, Motion: Approved
- III. **Approval of Minutes from Last Meeting**
  - a. **Motion:** Approve the minutes from the February 22, 2016 as distributed.
  - b. **Vote:** Unanimous, Motion: Approved
- IV. Public Comment
  - a. Leah Perry & Megan Hill (teachers) commented on wanting additional information on the leave and sick policy that is up for discussion at the Board meeting. Leah noted that she wants clarification about short-term disability and use of sick leave.
- V. Executive Director's Report
  - a. School Visits – Tours have been coordinated with NC New Schools. Visits are earning money for the school. Discuss Professional Norms and instructional process at the school. Agenda with information handed to the visitors from the school.

- VI. Faculty Representative's Report (Laura Laut)
  - a. 8<sup>th</sup> grade completing Portfolio conferences.
  - b. 4/5 having a Design for Change parent curriculum night
  - c. 8<sup>th</sup> grade presentation at ArtSpace based on Civil Rights expedition
- VII. Finance Committee Report (Mike Fields)
  - a. Revised 2015-2016 Budget
    - i. **Motion:** Approve the revised 2015-2016 budget as provided by the Board
    - ii. **Vote:** Unanimous; Approved
  - b. **Proposal for Pay-Out of Annual Leave and Sick Days**
    - i. **Motion:** Approve the grandfather employees with previous sick days accrued by June 15, 2015 and will continue to receive short-term disability and long-term disability. Approve the pay-out of Annual Leave employees earned as of June 15, 2015 as proposed to zero out the Annual Leave balance.
    - ii. Discussion:
      - 1. New Proposal: 1 sick day per month of employment for a maximum of 10. 3 of those days can be converted to annual leave days. An employee may not exceed 15 days per calendar year including roll over.
      - 2. Sick Days: Employees with more than 15 days, they would keep their sick days but no longer be approved for short-term and long-term disability by the school.
    - iii. **Vote:** Unanimous; Approved
  - c. Audit Contract for 2016
    - i. Proposal from Thomas, Judy & Tucker
      - 1. Negotiate to \$10,300.00
    - ii. Proposal from Rives & Assoc.
      - 1. Negotiate to \$8,700.00
    - iii. **Motion:** Approve the negotiated Thomas, Judy & Tucker for \$9,100.00 for the 2016 Financials
    - iv. **Vote:** Unanimous; Approved
  - d. Proposed 2016-2017 Budget
    - i. **Motion:** Approved a budget of up to \$160K for the hiring of Development Director, Curriculum Director, and Interventionist for 2016-2017
    - ii. **Vote:** Unanimous; Approved
- VIII. Facilities Development Committee Report (Bob Kingery)
  - a. Project Update
    - i. Propose various options for purchase of land and building the new school
    - ii. April 15, 2016 is the closing date for the land
- IX. Governance Committee Report (Tom Miller)
  - a. Bylaws Review (Proposed Changes)
  - b. Recruitment Plan
- X. Educational Excellence Committee Report (Anne Franklin)

- XI. CAM Committee Report (Kendall Hageman)
- XII. Executive Committee Report (James Gerdts)
  - a. **Extend Board Meetings to Two Hours?**
- XIII. PTO President's Report (Brooke Somers)
- XIV. New Business
  - a. **Motion:** Table the agenda from Section IX to XIII to April Board meeting
  - b. **Vote:** Unanimous; Agenda
- XV. Upcoming Agenda
  - a. Announce closed session Board meeting on March 30, 2016 at
- XVI. Adjourn
  - a. James Gerdts adjourned the meeting at 6:39pm